

RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
November 5, 2020

Windham Township Board of Trustees met for their regular session on November 5, 2020 at 6PM, Trustees Brian Miller, Dan Burns, and Rich Gano and Fiscal Officer, Casey M Timmons were present. All board members received their monthly financial packets.

Moment of Silence for the passing of longtime resident and BZA member, Norm Clark.

**11-1-2020**

Rich Gano moved to approve October minutes, Brian Miller seconded, all voting yes, motion carried.

**11-2-2020**

Rich Gano moved to approve October expenditures, Brian Miller seconded, all voting yes motion carried.

Guest:

Jim McIntyre and his family were present to discuss per-purchase discussion of land for sale on Bryant Road with 83 ft of frontage. The gentleman are going to consult with an attorney for a possible solution before filing for a variance.

Roads:

1. Bryant Road project is completed
2. Salt has been delivered and we are ready for the winter weather.
3. The employees have been working to get all the equipment ready for the winter.

Cemetery:

1. The grass is growing in on the new lots. Soon. Rich with the help of Dan will be setting the pins for the new lots.
2. Lot sale mistake with the Capparells in Section D, Lot number 4. Sexton, the family and their attorney as well as the Prosecutor are working to resolve the issue.

Zoning:

1. Mylars signed:
  - a. 2 Mylars for the Hemlock holding property on Stanley Road. Fees collected was \$50.00
2. A zoning book was sold to Dennis McManus for \$10.00
3. Discussion about Ground Mount Solar Panels has been discussed with zoning board. They are researching.

4. 8244 Gotham Road certified letter regarding cleaning up has been returned. Joe to turn this file over to the Prosecutor for the next step.
5. Joe to check on the status of the variance for the Shackelford family on Stanley Road.
6. Fiscal officer to post the vacancy on the BZA board in the Record Courier and the Weekly Villager.

#### Fire District:

1. The department has been busy with calls.
2. Vehicles continue to break and need repairs.
3. Emergency repair to the garage door was fixed by Geauga Door.
4. Marcs radios are out for programming.
5. The department would like to repair the outside lights with LED lights

#### New Business:

1. Todd fixed the lights on the township green.
2. Todd to service the generator for the sum of \$100.00
3. The Windham Alloy Property is in the process of being turned over to the township with stipulations.

#### **11-3-2020**

Brian Miller moved to purchase the 2020 Ford F350 from Fairway Ford with the Cares Act money, Dan Burns seconded, all voting yes, motion carried. The purpose of the vehicle purchase with the Cares Act money is to allow our employees separate trucks to drive to avoid close contact in connection with the current Pandemic. With our employees riding in the same vehicle, it does not provide them the social distancing that they need to avoid potential spread of the virus.

#### **11-4-2020**

Dan Burns moved to spend up to \$3000 on emergency kits with PPE to our elderly residences with the Cares Act money, Brian Miller seconded, all voting yes.

4. Cares Act money discussion continues and there will be a Special meeting scheduled for November 11, 2020 at 9:00am to discuss the remainder of the fund.
5. Next regular meeting is scheduled for December 3, 2020 at 6PM

#### **11-5-2020**

Dan Burns motion to go into executive session to discuss personnel at 8:03PM, Brian Miller seconded, all voting yes.

#### **11-6-2020**

Brian Miller motioned to resume meeting at 8:13PM, Rich Gano seconded. All voting yes motioned carried.

**11-7-2020**

Dan Burns motioned to hire David Fall part time for up to 20 hours a week and as needed for burials and snow plowing starting 11/9/2020 at the rate of \$15/hour, Rich Gano seconded, all voting yes.

There being no further business meeting was adjourned at 8:15 PM.

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Dan Burns, Chairman

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Casey M Timmons, Fiscal Officer