

**RECORD OF PROCEEDING
WINDHAM TOWNSHIP
February 2, 2016**

Windham Township met in regular session on Feb. 2, 2017 with all trustee's and fiscal officer present. All trustees received their monthly financial packets.

2-1-2017 Dan Burns moved to approve January minutes Rich Gano second all voting yes motion carried.

2-2-2017 Rich Gano moved to approve expenditures Dan Burns seconded all voting yes motion carried.

2-3-2017 Rich Gano moved to approve permanent appropriations for 2017 at the amount of \$777,856.00 Dan Burns seconded all voting yes motion carried.

Guests: Zoning Board members, Gayle Poots, Denise Cain, Tammy Hickman and Paul Fitzgerald were present to discuss RUMA (Road Utilization Maintenance Agreement). They have spoken with the Portage County Engineer and were told the Township Board needs to work in conjunction with the county. Road limits signs need to be posted on all roads, Brian indicated he thought maybe 3 of our roads were posted but we have the 15 ton limit. In conclusion Gayle will follow up with the County Engineers Office to see what our next move is.

Roads: Brian said he received a call from resident Roger Thompson in reference to the trucks going into the Soinski property (old silica entrance) and the noise, he would like No Jake Brake Zone signs posted, will look into what is needed to be done to get these signs.

Rich said he spoke with the county engineers and the OPWC funding will becoming available in the spring and if we planning on utilizing the funds we need to get started on determining what needs to be done. This has to be for overlays no chip and seal, and the Portage County Regional Planning have a full time grant writer that we are able to utilize once a year to assist if we decide to move forward.

He was also told that we may want to look into an audit of our disbursements from the state of motor vehicle license plate tax, since so many of the township are in different a zip codes. Danny also indicated a double edged sword due to the fact so many of the Freedom Twp. residents have Windham zip codes. Fiscal Officer will check into disbursement procedures for this fund.

Cemetery: Nothing to report, drainage problem is still there but will be addressed in the spring. Brian questioned Paul Fitzgerald on when the funding would be coming in for the memorial and he wasn't on that part of the committee, that Jim Pace and Butch, Paul also asked if it would be OK to put some bat boxes at the cemetery, some Eagle Scout projects, trustees did not have a problem with this.

Zoning: Joe Pinti gave an n updated report on zoning concerns. He said the Smithley's are starting the cleanup process since they received their letter from the prosecutor's office, He said a resident on Windham Parkman is applying for a day care permit Type A and she will need a letter from the trustees indicating their approval.

Guest: Bill Isler submitted his quote for ground maintenance for the 2017 season
2-4-2017 Rich Gano moved to approve Islerscaping for ground maintenance Dan Burns seconded all voting yes motion carried.

Fire District Report: Rich gave the report, department staying busy, high call volume, staffing good and some billing issues are going to addressed.

Old/New Business: Dan reported on the After School Program board and what is going on there. He said the funding for the teachers is through ODJFS and this is basically a STEM Program and a wide variety of curriculum for the kids to pursue.

Trustees received their bid packets from OTARMA to be reviewed and to be approved at next meeting pending no modifications.

There being no further business Rich Gano moved to adjourn Dann Burns seconded all voting yes motion carried.

Brian Miller, Chairman

Jayme Neikirk, Fiscal Officer