

**RECORD OF PROCEEDINGS
WINDHAM TOWNSHIP
MARCH 3, 2016**

Windham Township Trustees met in regular session on March 3, 2016 with Trustees Miller, Gano and Fiscal Officer present. All trustees were given their monthly financial reports.

3-1-2016 Rich Gano moved to approve February minutes Brian Miller seconded all voting yes motion carried.

3-2-2016 Rich Gano moved to approve monthly expenditures Brian Miller seconded all voting yes motion carried.

3-3-2016 Rich Gano moved to approve resolution permitting the Portage County Engineers Officer to issue the Right of Way work permits on behalf of the township on the township roads, Brian Miller seconded. All voting yes motion carried.

Guest: Bill Isler presents his quote for the ground maintenance for the 2016 year

4-3-2016 Rich Gano moved to hire Islerscaping for the ground maintenance Brian Miller seconded all voting yes motion carried.

Roads: Brian reported all ok, there are some drainage issues that will need to be addressed on Gotham and Liberty, will get together with the county engineers office for some assistance.

Cemetery: nothing

Zoning: Joe Pinti reported that there may a few Variance requests in the near future; Tricia Kendrick will need an updated list of the current ZBA members. Joe has requested the prosecutor send out letters to Horner's and Smithley's for their noncompliance in cleaning up their places.

In light of not being able to find documentation of the charge of a variance and conditional use the fiscal officer asked that they pass a resolution establishing the fee at this meeting.

4-4-2016 Rich Gano moved to set the fee for a Variance at \$350.00 and a Conditional Use permit at \$400.00 Brian Miller seconded all voting yes motion carried.

Rich reported that the County Recorder sis not want just a copy of the new Zoning Amendments but only wanted the amendments, so since the Zoning Amendment was revamped almost entirely he is going to go to Regional Planning and see if he can get some help.

Fire District: Brian reported that the district board sat down with Village council and they have come to a tentative agreement in regards to putting the dispatch issue to rest. The solution that was agreed to was this that the village will continue to pay the Fire District \$7000.00 per year in two installments of \$3500.00 for the duration of the contract which will be 2020. There were also a few other things in the contract that the village would like to get taken care of as well, one being signing over the deed to the land and building to the district and changing the verbiage to include sewer as well as water in Article XXI.

OLD/NEW Business: Annual Cleanup will be April 22, 23 & 24

Jerry Fincham has resigned from the Zoning Board so we will need another to fill that seat.

There being no further Business meeting adjourned.