

**RECORD OF PROCEEDINGS
WINDHAM TOWNSHIP
MAY 2, 2013**

Windham Township Trustees met in regular session on May 2, 2013 with all trustees and fiscal officer in attendance. All trustees received their financial packets.

4-1-13 Dann Timmons moved to approve the April minutes Jess Wirick seconded all voting yes motion carried.

Mark Ellerhorst presented the renewal package for the Township property and liability coverage through OTARMA, the cost of this year's renewal was \$5647.00 with excess reserve funds OTARMA of \$466.38. There was also an option of signing 3 year rates guarantee that was being offered.

4-2-13 Mr. Wirick moved to renew the property/liability insurance with OTARMA Dann Timmons seconded all voting yes motion carried.

4-3-13 Dann Timmons moved that we enter into the three year rate lock and signed the 3 year commitment Mr. Wirick seconded all voting yes motion carried.

Roads: Brian Miller said he as well as Jess Wirick and Dann Timmons attended the public hearing with the commissioners on the 30th in regards to the vacation petition on Frazier Road. He said there were approximately 40 people in attendance and some expressed their opinion at the hearing. The next step will be to wait and see what the commissioners decide.

Brian also said the he spoke with Scott Miller from the Portage County Engineers office and they will no longer do the chip and seal for the townships at cost as they have done on the past, so if we need to be doing any we need to get it out to bid. He also said part of Brosius she be looked at. Mr. Timmons asked about the street lights, if they had been reported yet and he said not yet, was waiting thought maybe it could done all at once when they are contacted to take down the poles on the greens. Dann said the Mayor had indicated to him that it would not be a problem now, so Dann will address that and get a hold of Ray Martinez.

Zoning: Joe Pinti reported no permits issued but has been been getting inquiries. He also said he attending a seminar through Regional Planning and Randy Roberts was the speaker and got some helpful handouts. He is staying in touch with Horner to try and get the place cleaned up before it gets out of hand again.

Debbie Smithley addressed the board and asked that she have an extension until July 1st to get her place cleaned up.

4-4-13 Dann Timmons moved that Debbie Smithley be give an the extension of July 1st to get the property in compliance Jess Wirick seconded all voting yes motion carried.

Dann presented a copy of two proposed agreements in regards to the sediment accumulation on the Bigler property, one from Biglers attorney and a minor change made by the prosecutor, the prosecutor was asking that both be signed and him given the authorization to agree to either one in order to put this to rest.

4-5-13 Dann Timmons moved that bother agreements be signed and authorize the prosecutor to settle on behalf of the township Jess Wirick seconded all voting yes motion carried.

Dann presented a Memorandum of Understanding between Portage County Land Utilization Corporation and Portage Regional Planning Commission and Windham Township to utilize the Moving Ohio Forward Grant Program to demolish vacant, abandoned and blighted properties that detract from existing home values and create a breeding ground for criminal activity. The one property for Windham Township at this time will be 9659 Colton Rd. The board discussed several other properties that need to be put on the list. There seemed to be some confusion about how the program worked and the land bank issue. The board finally agreed to move forward with the signing of the agreement to include the old church on Silica Sand Rd.

4-6-13 Dann Timmons moved to sign the agreement and Jess Wirick seconded all voting yes motion carried.

Cemetery: Foundation orders are in and we have approximately 14 and will also be pouring the pad.

Dann reminded Brian to contact the Mayor and make sure things are in order for the Memorial Day event as it their turn.

Fire District Report: The District met with Dave Rarrick Ravenna City and the Fire District Board agreed to outsource the dispatching to Ravenna City and should be up and running by June 1, 2013

Brian said he had been contacted by a resident on Colton Rd, in regards to a water issue, she had contacted Water and Soil Conservation last year and they came out and did not see a problem, she now feels it is getting worse, Dann told Brian for her to contract W&S again as this is on private property and we would have no involvement.

4-7-13 Brian Miller moved to go into executive session at 8:25pm for a personnel issue Jess Wirick seconded all voting yes motion carried.

Meeting was called back to order at 9pm

4-8-13 Jess Wirick moved to give Mike Dye and performance bonus in the amount of \$1080.00 for his two months of service in 2013 Mr. Miller seconded : Miller : yes Wirick: yes, Timmons: No motion carried.

There being no further meeting was adjourned.

Brian Miller, Chairman

Jayme Neikirk, Fiscal Officer