

**RECORD OF PROCEEDINGS
WINDHAM TOWNSHIP
MARCH 7, 2013**

Windham Township Trustees met in regular session on March 7, 2013 with trustee Jess Wirick absent. All trustees received their monthly financial packets.

03-1-2013 Mr. Timmons moved to approve the minutes from February meeting Mr. Miller seconded all voting yes motion carried.

03-2-2013 Mr. Timmons moved to approve the expenditures pending certification Mr. Miller seconded all voting yes motion carried.

Roads; Mr. Timmons explained that Mr. Soinski has now opted to go directly to the Commissioners in regards to his request that we vacate a portion of Frazier Rd. Mr. Timmons said he spoke with the prosecutor and was told that it is really up to the Commissions and County Engineers.

03-3-2013 Mr. Timmons moved to approve the road certification of 9.368 miles as submitted by the Portage County Engineers Mr. Miller seconded all voting yes motion carried.

Zoning: Mr. Pinti reported that the Smithley property on Bryant Rd is still in the process of clean up but they are progressing nicely and there should be no problem with them making the June 1st deadline.

03-4-2013

Mr. Timmons moved to approve Zoning and Board members to attending the Zoning Seminar to be presented by Mark Finamore on March 23, 2013 at Nelson Community Hall, cost to be determined based on how many entities attend not to exceed \$100 Mr. Miller seconded all voting yes motion carried.

Cemetery: The fiscal officer requested that the board consider making set fees for the foundations as far as single and double grave space, this eliminate a lot of confusion for the monument companies and also for the preparation of the foundations. Currently we are making a lot of different size forms to accommodate different sizes.

The size of a single lot foundation will be 42x24 at a cost of \$280.00 and double lot will be 60x24 and the cost will be \$400.00.

We will also be looking into a pending disinterment and will be getting the documentation together that will be needed.

Fire District: The Fire Board has requested Village Council and Township Trustees to attend the meeting to discuss the pending dispatch situation in hopes of getting some answers as to when this will all take place. The Fire Board meeting will be March 14, 2013 at 7pm.

Guest: A resident expressed some concerns over the outsourcing of dispatch; she was also notified of the Fire District meeting where her questions could be addressed.

Mr. Miller noted that Mike Dye had retired effective March 1, 2013 and would like to thank him for his 15 years of service. Mr. Miller recommended that we move Kevin Wert into the full time position. 03-5-2013 Mr. Timmons moved that we hire Kevin Wert full time at a rate of \$15.00 per hour; Mr. Miller seconded all voting yes motion carried.

It was decided that we will accept resumes for a part-time position until April 1st 2013; resumes may be given to the fiscal officer or any one of trustees.

There being no further business Mr. Timmons moved to adjourn Mr. Miller seconded all voting yes meeting was adjourned.

Brian Miller, Chairman

Jayne Neikirk, Fiscal Officer