

**RECORD OF PROCEEDINGS
WINDHAM TOWNSHIP
DECEMBER 6, 2012**

Windham Township Trustees met in regular session on Dec, 6, 2012 with all trustees and fiscal officer present. All trustees received monthly financials: Revenues, expenditures, status reports

12-1-12

Mr. Miller moved to approve the minutes from Nov. 8th Mr. Wirick seconded all voting yes motion carried.

12-2-12 Mr. Miller moved that the trustees will be paid the maximum according to law and will be paid monthly, Mr. Wirick seconded all voting yes motion carried.

12-3-12

Mr. Miller moved that the health care reimbursement policy will remain in effect, allowing up to \$6500.00 per year for reimbursement to those that qualify; Mr. Wirick seconded all voting yes motion carried.

12-4-12

Mr. Miller moved to reappoint Ron Kilgore to the WVFD Joint Fire District Board as the township resident representative (2 year term) Mr. Wirick seconded all voting yes motion carried.

12-5-12

Mr. Miller moved to reappoint Glen Showalter to the Zoning Board for the term ending 12-31-17 Mr. Wirick seconded all voting yes motion carried.

12-6-12

Mr. Miller moved to reappoint Norm Clark to the Zoning Board of Appeals for the term ending 12-31-17 Mr. Wirick seconded all voting yes motion carried.

12-7-12

Mr. Miller moved to set the meeting dates for the year 2013 as the first Thursday of each month Mr. Wirick seconded all voting yes motion carried.

12-8-12

Mr. Miller moved to adopt the Personnel Policies & Procedures manual Mr. Wirick seconded all voting yes motion carried.

12-8-12

Mr. Miller moved to retain Mike Dye as a full time employee and Kevin Wert as a Part-time employee at their current rate of pay Mr. Wirick seconded all voting yes motion carried.

12-9-12

Mr. Miller moved to retain Joe Pinti as the Township Zoning Inspector Mr. Wirick seconded all voting yes motion carried.

12-10-12

Mr. Miller moved to reimburse the employees \$25.00 per month for the use of their personal cell phones for business in lieu of the township providing same and payment \$300.00 to Mike Dye for the year 2012, Mr. Wirick seconded all voting yes motion carried.

12-11-12

Mr. Miller moved to pay the bills pending certification Mr. Wirick seconded all voting yes motion carried.

Mr. Miller explained the changes to the 10 year Sold Waste Management Plan and the request that the county entities pass a resolution accepting the plan as presented.

12-12-12

Mr. Miller moved to accept the final revision of the Portage County Sold Waster Management Plan, Mr. Wirick seconded all voting yes motion carried.

Mr. Miller also brought the plaque that was given to the township for the participation in the NOPEC Grant.

Roads: Brian reported that they have been doing some patching and cleaning up brush. The salt and sand are in and the equipment is ready for the first snow.

Charles English addressed the board in the matter of Dale Soinski's filing of petition with the County Commissioners seeking their approval for the change and improvement of Frasier Rd. by the building of a cul-de-sac. He also submitted the formal request to the board for the portion of Frasier Road to be vacated. No action was taken at this time pending review of the paperwork by board members.

Zoning:

Joe reported Century link boring on Wolf to Horn and he has been monitoring what is going on there as well I as the Village Administrator.

Joe also reported he spoke with Rich Gano and Jason Purdy in regards to the property at Bryant Rd. apparently the agreement was a verbal agreement and no money was exchanged; they were just trying to help get things cleaned up and help out. The owners were to clean out the trailers but never did, they are continuing to bring items onto the property and the vehicle that has been there for a year is still not licensed. After discussion the board agreed that it was not their desire to take legal action but the owners will have to show substantial forward motion on getting the property cleaned up. The board agreed to give them until June 1, 2013 before taking legal action.

The property of Wolf Rd, Joe spoke with the bank and they are to be taking over ownership very soon and they will address it as soon as they take ownership.

Cemetery: Nothing

Safety: Dann reported the next Fire Board meeting was moved to Dec. 11th and apparently the village is in the process of looking into outsourcing dispatch. In the agreement to create the district the village had agreed to provide dispatch services for 10 years to the district. Since the agreement was made with the township it will involve the board at some point.

Guest: Mr. Furl commented.

There being no further business Mr. Miller moved to adjourn Mr. Wirick seconded all voting yes.

Dann Timmons, Chairman

Jayme Neikirk, Fiscal Officer