

**RECORD OF PROCEEDINGS
WINDHAM TOWNSHIP
JANUARY 6, 2011**

Windham Township Trustees met in regular session on Jan. 6, 2011 at 7pm with all trustees and fiscal officer present. In attendance were Rich Gano, Robin Kowalski, Denise Bly and Lynnea St John.

Fiscal Officer called meeting to order, asking for nomination for Chairman.

Brian Miller nominated Dann Timmons as chairman; Jesse Wirick seconded all voting yes.

Dann opened floor for nomination for Vice Chairman, Jesse Wirick nominated Brian Miller Dann Timmons seconded, all voted yes.

Minutes were read and approved; all trustees received their monthly financial packets.

Zoning Board Member Herb Riggs and ZBA Member Tricia Kendricks term expired on 12-31-10.

1-1-1-11 Mr. Miller moved to reappoint Herb Riggs to the Zoning Board for term ending 12-31-15 Jesse Wirick seconded all voting yes motion carried.

1-1-2-11 Mr. Miller moved to reappoint Tricia Kendrick to the ZBA for the term ending 12-31-15 Jesse Wirick seconded all voting yes, motion carried.

1-1-3-11 Mr. Miller moved Mr. Wirick seconded to appoint Mark Finamore as special legal counsel to the Board, all voting yes motion carried.

1-1-4-11 Mr. Miller moved Mr. Wirick seconded to approve Temporary Appropriations of \$840,964.00 all voting yes motion carried.

1-1-5-11 Mr. Miller moved Mr. Wirick seconded to establish mileage reimbursement rate at .50 per mile all voting yes motion carried.

1-1-6-11 Mr. Timmons moved to appoint Brian Miller as representative to the Portage Regional Planning and Rich Gano, Zoning inspector as the alternate, Mr. Wirick seconded all voting yes motion carried.

1-1-7-11 Mr. Miller moved Mr. Wirick seconded to set the regular Board of Trustees meeting to be the first Thursday of each month at 7pm, all voting yes motion carried.

Record Retention Committee is the Chairman Dann Timmons and Fiscal Officer, with nothing to be disposed of at this time.

Audit Committee consists of all Board Members and Fiscal Officer and resident.

1-1-8-11 Mr. Miller moved Mr. Wirick seconded to reappoint Suzanne Viebranz, all voting yes motion carried.

Safety: Dann reported that Scott Garrett will be the village representative to sit on the Board of the WVFD Joint Fire District.

Zoning: Rich said there is a resident on Gotham Rd that has erected a barn type building without permits, he was fairly sure it was agricultural, but he did not follow procedure. He would like to send a stop work order and he had drawn up an agricultural exemption form he would like to send. Dann said to hold off on the form until he could research this it further. It may have to be put into the Zoning before it can be used.

Dann Timmons said we will hold a Public Hearing on February 3rd at 6:30pm prior to next regular meeting on zoning changes.

Roads: Nothing

Cemetery: Nothing

Jess reported that he and Mike Dye would be attending the OTA conference.

Dann reported that he had sent a letter of support to Solid Waste in their attempt to get a grant for tire recycle.

Dann said he has a draft written for the Employee handbook and is having it typed should have a copy for the board members to review at the next meeting.

1-1-9-11 Mr. Timmons requested to go into executive session to discuss employment and compensation of employees, Mr. Miller moved Mr. Wirick seconded all voting yes , meeting adjourned at 7:45pm.

Meeting was called back to order at 8:20pm.

1-1-10-11 Mr. Miller moved the following: Mike Dye will go from \$15.50 per hr. to \$15.75 Rich Gano will go from \$16.50 per hr to \$16.75 Rich Gano will be reappointed to Zoning Inspector at a rate of \$350.00 per month and Fiscal Officer will be paid \$350.00 per month for taking care of cemetery records, all voting yes motion carried.

1-1-11-11 Mr. Miller moved Mr. Wirick seconded to pay the bills pending certification of fiscal officer all voting yes motion carried.

There being no further business meeting was adjourned.

Dann Timmons, Chairman

Jayme Neikirk, Fiscal Officer