

# **Windham Township**

## **Trustee Meeting Minutes**

**January 2009 - December 2009**

---

**TABLE OF CONTENTS**

JANUARY 8, 2009 .....	3
JANUARY 22, 2009 .....	6
FEBRUARY 12, 2009 .....	7
FEBRUARY 26, 2009 .....	8
MARCH 5, 2009 .....	9
MARCH 19, 2009 .....	10
APRIL 2, 2009 .....	11
APRIL 16, 2009 .....	12
MAY 14, 2009 .....	13
MAY 21, 2009 .....	14
MAY 30, 2009 .....	15
JUNE 4, 2009 .....	16
JUNE 18, 2009 .....	17
JULY 2, 2009 .....	19
JULY 16, 2009 .....	20
AUGUST 6, 2009 .....	21
AUGUST 13, 2009 .....	22
AUGUST 20, 2009 .....	23
AUGUST 27, 2009 .....	24
SEPTEMBER 9, 2009 .....	25
SEPTEMBER 17, 2009 .....	26
SEPTEMBER 22, 2009 .....	28
OCTOBER 8, 2009 .....	29
OCTOBER 22, 2009 .....	31
NOVEMBER 5, 2009 .....	33
NOVEMBER 19, 2009 .....	34
DECEMBER 9, 2009 .....	35
DECEMBER 28, 2009 .....	36

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
JANUARY 8, 2009**

Windham Township Trustees met in regular session on Jan 8, 2009 with all trustees and Fiscal Officer present. In attendance were; Rich Gano, Clair Simpson, Tom Tauche, Denise Bly, Rob Donham, Kelly Meszaros and Phil Snyder.

The Fiscal Officer called the meeting to order and took nominations for Chairman, Howard Furl nominated Dann Timmons, Brian Miller seconded, all voting yes motion carried. Called for nomination for Vice Chair, Mr. Furl nominated Brian Miller, Mr. Timmons seconded all voting yes, motion carried. Meeting was turned over to chairman Dann Timmons.

Minutes were read and approved and all trustees received their financial packets.

1-1-1-09 Mr. Furl moved, Mr. Miller seconded to rehire all employees, Rich Gano, Zoning Inspector at \$320.00 per month and Jayme Neikirk, Cemetery Records, \$322.00 per month. Mr. Furl requested at the end of the meeting to go into executive session to discuss personnel compensation for Mike Dye and Rich Gano, all voting yes motion carried.

1-1-2-09 Mr. Furl moved, Mr. Miller seconded all voting yes to reappoint Lloyd Billman to the Zoning Board, term to expire 12-31-13, all voting yes motion carried.

1-1-3-09 Mr. Furl moved Mr. Miller seconded to reappoint Todd Phillips to the Zoning Board of Appeals, term to expire 12-31-13, all voting yes, and motion carried.

1-1-4-09 Mr. Furl moved, Mr. Miller seconded to appoint Mark Finamore as legal counsel for the township, all voting yes, and motion carried.

1-1-5-09 Mr. Furl moved, Mr. Miller seconded to approve Temporary Appropriations of \$1,289,039.99, all voting yes, motion carried.

1-1-6-09 Mr. Furl moved, Mr. Miller seconded all voting yes for reimbursement expenses for attendance at the Ohio Township Winter Conference, all voting yes, motion carried.

1-1-7-09 Mr. Furl moved, Mr. Miller seconded mileage reimbursement be set at the current federal rate, all voting yes, motion carried.

1-1-8-09 Mr. Furl moved, Mr. Miller seconded all voting yes that the township meeting dates will be the 1st and 3rd Thursday if each month at 7pm at the Town Hall.

1-1-9-09 Mr. Furl moved, Mr. Miller seconded that the regular scheduled meeting set for Jan. 16th be changed to Jan. 23rd, Feb. 5th meeting be changed to Feb. 12th and Feb. 19th meeting changed to Feb. 26th all voting yes, motion carried.

1-1-10-09 Mr. Furl moved, Mr. Miller seconded all voting yes, for the fiscal officer to transfer interest monies into their perspective funds as needed, motion carried.

1-1-11-09 Mr. Furl moved, Mr. Miller seconded all voting yes to transfer \$1500.00 from investment to primary in the zoning fund, 2181 all voting yes, motion carried.

1-1-12-09 Appointment of Record Retention Committee, consisting of Fiscal Officer and Chairman, no re-

ords scheduled for disposal at this time.

1-1-13-09 Appointment of Audit Committee, All trustees, fiscal officer and Suzanne Viebranz.

Safety: Clair reported that they need to contact Physio Control to come and look at the Life Pack 12, and he would be getting some quotes on turn out gear.

Dann said we need to contact Dave Doak to see if he was going to continue using the town hall as a North Post. Howard said he would make contact with him.

Rob Donham, Kelly Meszaros and Phil Snyder were here to discuss the proposal for an agreement of operations with the township in regards to the Fire District, even though they have opted to withdraw from the district, they felt the township and village could come up with an agreement that would satisfy the concerns of both entities. The Board agreed and Dann and Rob will be setting up a time for the committee selected by the village and the trustees to discuss this agreement further and it would be the hope of both entities to have the framework be in place for a working agreement for the scheduled court mediation on Feb. 12th.

Zoning: Nothing, Dann turned over a check for \$6000.00 from Statewide Title from the Horner Escrow Account to be placed in the account for cleanup of the Horner property, he also requested a purchase order of \$1000 for Bert Molnar who is doing the cleanup on the property.

1-1-14-09 It was agreed we will continue membership of the Portage County Planning Commission, Mr. Furl moved, Mr. Timmons seconded to reappoint Brian Miller as our representative, all voting yes, motion carried.

Roads; the new truck was picked up and is working very well, Rich said it appears to dispense salt much better.

1-1-15-09 Mr. Furl moved, Mr. Miller seconded to purchase the windows from Weather Tite for \$5489.00 all voting yes, motion carried.

1-1-16-09 Mr. Furl moved, Mr. Miller seconded to pay the bills pending certification.

1-1-17-09 Mr. Furl requested executive session to discuss personnel, Mr. Miller seconded all voting yes, meeting adjourned to executive session at 8pm.

Meeting was called back to order at 8:25pm.

1-1-18-09 Mr. Furl moved, Mr. Miller seconded that Rich Gano compensation be raised from \$16.00 pr hr to \$16.25 and Mike take from \$15.00 per hr. to \$15.25 all voting yes motion carried.

1-1-19-09 Mr. Furl moved, Mr. Miller seconded to reimburse Rich Gano \$6581.64 for his insurance, due to the increase, all voting yes, motion carried.

1-1-20-09 Mr. Furl moved, Mr. Miller seconded all voting to rehire all Fire District personnel at their current rate of pay; Fire Calls: \$7.00 pr hr./ EMS Basic \$8.00 pr hr, EMS Intermediate \$9.00 and EMS Medic \$10.00 pr hr. EMS on Call \$1.25 pr hr. Training \$2.00 pr hr.  
Salary Employees; Fire Chief \$450 pr month, 1st Asst. Chief \$100 pr month and EMS Coordinator \$50.00 per month. See attached Roster sheet.

There being no further business meeting was adjourned.

---

 Dann Timmons, Chairman

Jayme Neikirk, Fiscal officer

**WINDHAM FIRE DISTRICT ROSTER**

**CLARENCE SIMPSON EMT-I FF**  
**RICH GANO EMT-I FF**  
**MIKE IWANYCKYJ EMT-B FF**  
**MIKE ZERUCHA FF**  
**JIM WARD EMT-B FF**  
**JOE VECCIA FF**  
**DON WEST FF**  
**GARY BARNARD EMT-1 FF**  
**DON MILLER FF**  
**WALT TURNER EMT-B FF**  
**WAYNE BROWN EMT-B FF**  
**LEN POLICHENA FF**  
**DARYL COTTLE FF**  
**JIM STARKEY EMT-P FF**

**EMS ONLY**

**WAYNE BLAIR EMT-I**  
 JOANN HOFFMAN EMT-B  
 BARBARA SIMPSON EMT-I  
 ADAIR POPSON EMT-B  
 ANDREA DYE EMT-B  
**MACKENZIE RICHARDS EMT-B**  
**TRISHA PETERSON EMT-B**  
 AMY PERRY TRAIN  
 NICK BUSHEK EMT-B

**RESERVES**

DAN GOUGH  
 MICHAEL POLICHENA  
 NATE BUSHEK  
 BRIAN RESSLER  
 ADAM DAVIS  
 ERIC BREIDING

BOLD INDICATES PAID VOLUNTEER

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
JANUARY 22, 2009**

Windham Township Trustee met in regular session on Jan. 22, 2009 with all trustees and fiscal officer present. In attendance were; Clair Simpson, Rich Gano, Denise Bly, Mark Ellerhorst, Tom Tauche and Jerry Fincham.

Brian Miller called the meeting or order, Mr. Timmons was a little late and he Minutes were read and approved.

Mark Ellerhorst presented the quote from PEP for the Insurance for the Fire Distract, was reviewed and discussed.

1-2-1-09 Mr. Furl moved Mr. Miller seconded all voting yes to renew with PEP at a cost of \$6260.61, motion carried.

Safety: Clair requested to purchase 3 sets of turnout gear for the fire dept at a cost of \$1337.00 per set, 1-2-2-09 Mr. Furl moved, Mr. Miller seconded all voting yes, motion carried.  
He also reported that 2817 and 2811 were in for some maintenance work.

Clair reported that he had two that wanted to attend EMT classes; a contract will have to be in place prior to anyone attending any EMS classes.

Zoning: Rich had nothing to report. Rich Gano was appointed alternate for the Portage County Regional Planning Representative.

Roads; Tom Tauche had some complaints about the plowing on Geneva Dr. and Howard the snow will be removed.

Brian Miller said he had spoke with Bill Isler and he has come up with a way to mark the Memorial Trees with a plaque to identify for whom they memorialize and the cost would be approximately \$300, they board approved the expenditure.

1-2-3-09 Mr. Furl moved Mr. Miller seconded to pay the bills pending certification.  
There being no further business meeting was adjourned.

\_\_\_\_\_  
Dann Timmons, Chairman

\_\_\_\_\_  
Jayme Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
FEBRUARY 12, 2009**

Windham Township Trustees met in regular session on Feb. 12, 2009 with trustees Miller and Timmons, Furl absent and fiscal officer present. In attendance were; Denise Bly, Todd Phillips, Tom Tauche, Rich Gano and Clair Simpson.

Minutes were read and approved; all trustees received their financial packets.

Safety; Clair reported that he had some personnel that wanted to attend some training. 1 for 36 hour Fire at Maplewood, 1 for the 120 hr fire training at Maple wood and 2 for Basic EMT classes.

2-1-1-09 Mr. Miller moved and Mr. Timmons seconded to approve the training pending signing of a contract with restrictions.

PhysioControl sent a LifePack12 2 year Maintenance Agreement that was discussed, there were some questions on what was included and Rich will get a hold of them and bring it to the next meeting for further review.

Dann reported that they attended the mediation hearing with the village and are looking at a tentative agreement to be ready for the March 23rd pre-trial.

Zoning: Discussed the new junk vehicle laws for the township and Mark Finamore said at the OTA conference that he is in the process up drawing a sample resolution for the townships to use.

There was discussion on setting up some new security procedures for the use of the Town Hall. Rich will be getting new keys made up that are not to be duplicated so we have better control and knowledge as who and when the hall is use.

Cemetery: Nothing

Roads; Nothing

2-1-2-09 Mr. Miller moved, Mr. Timmons seconded to pay the bills pending certification.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
FEBRUARY 26, 2009**

Windham Township Trustees met in regular session on Feb. 26, 2009 with all trustees and fiscal officer in attendance. In attendance were; Rich Gano, Clair Simpson, Todd Phillips, Tom Tauche and Denise Bly.

Minutes were read and approved.

Safety: Rich said he had checked with Physiocontrol and the cost for the maintenance on the life pack 12 were \$980 per unit per year

The FD requested permission to hold the Firemen's Festival this year at the Township Greens.  
2-2-1-09 Mr. Furl moved to allow the Fd to hold the festival on the Township Greens this year Mr. Miller seconded all voting motion carried.

Zoning: Discussion on the Smithley property on Bryant Rd. Rich will be contacting the prosecutor or Rudy Olbalk to see what the status was on that.

Ann reported that the prosecutor was getting pressure to resolve the Horner issue and the Prosecutor had requested that the trustees resolve the cleanup process so that they case can be closed. The board decided at this time to look into having someone come in with a dozer and do some further cleanup and expressed concern that once the case was closed without restrictions we could end up right back where we started. Dann will notify the prosecutor that we would like a little more time to finish the cleanup once the weather gets better.

Roads; Rich said they are working on getting the weight limits signs up. He also said he will be contacting Morton to get the salt delivered, our requisition is for 75 ton, but he may only get 50 at this time.

Cemetery: Howard said he would like to get started on the new cemetery this summer, getting the approach and roads in at least.

Dann said he had received a letter from the Prosecutor in reference to the Bigler case and P&M Estates and he requested a resolution be passed authorizing the prosecutor to take action under law to attempt to abate any type of nuisance and any other violation of civil law that may exist do to the current condition of the creek and areas surrounding the creek.

2-2-2-09 Mr. Furl moved Mr. Miller seconded to authorize the prosecutor to take whatever action is necessary, all voting yes, motion carried.

Fiscal officer requested permanent appropriation be passed in the amount of \$1,286,374.00.

2-2-3-09 Mr. Furl moved Mr. Miller seconded all voting yes motion carried.

2-2-4-09 Mr. Furl moved Mr. Miller seconded all voting yes to pay the bills pending certification.

2-2-5-09 Mr. Furl moved Mr. Miller seconded all voting yes to go into executive session to discuss pending litigation, all voting yes. Motion carried. Meeting was adjourned to executive session at 8:15pm.

Meeting was called back to order at 9:35pm, there being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer



**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
MARCH 5, 2009**

Windham Township Trustees met in regular session on March 5, 2009 with all trustees and fiscal officer present. In attendance were; Denise Bly, Clair Simpson, Todd Phillips and Bill Isler.

Minutes were read and approved; all trustees received their financial packets.

Safety: Clair reported that the radiator needed replaced on the jeep and Rich will be taking care of that, will get price to Fiscal Officer. He said it will also need tires, originals still on there, will get a price for us.

Dann brought the contract for Training reimbursement contract for Fire and EMS personnel, it was reviewed and;

3-1-1-09 Mr. Furl moved and Mr. Miller seconded to approve the contract all voting yes motion carried.

Dann present invoice for the remaining balance from Hummel Construction for repairs to the Fire Station, in the amount of \$499.99 which would be our deductible, total cost for repairs to the FD was \$82914.32.

Bill Isler: Presented a quote for lawn maintenance for this year, with no increase total cost not to exceed, \$4950.00. He also brought in the posts he will be putting up at the Memorial trees with plates with the total cost not to exceed \$1050.00.

3-1-2-09 Mr. Furl moved, Mr. Miller seconded to accept the contract all voting yes motion carried.

Zoning: Rich was not present, Dann wanted to know if Bert Molnar had been paid yet, and was advised he needed to get an invoice to the fiscal officer.

Roads: Howard reported that Morton delivered the full 75 tons of salt so we are all ready for next year.

Cemetery: Howard said he had placed the order for flowers for the cemetery for Memorial Day from Margaret Gearhart; it is the Villages turn to handle it this year.

Discussed the Spring Cleanup, we would like to have it May 1st,2nd and 3rd, if those dates are not available have Mike try for May 8th, 9th and 10t

3-1-3-09 Mr. Furl moved, Mr. Miller seconded all voting yes to pay the bills pending certification all voting yes motion carried.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
MARCH 19, 2009**

Windham Township Trustees met in regular session on March 19, 2009 with all trustees and fiscal officer present. In attendance were: Clair Simpson, Rich Gano, Mike Iwanyckyj, Denise Bly, Todd Phillips and Tom Tauche.

Minutes were read and approved.

Safety: Clair reported that the turnout gear was in, but 2 of the pants were too big, but they fit other members, will need to order more pants. He also requested to purchase 3 new helmets to replace damaged ones. Rich brought up maybe consider purchasing jump suits for the EMT's that are not firefighters instead of full turn out gear, the cost would be about half the cost. After some discussion:

3-2-1-09 Mr. Furl moved, Mr. Miller seconded all voting yes, to purchase 5 sets of the jumpsuits, 3 helmet and 2 pairs of pants, cost not to exceed \$5000.00 all voting yes motion carried.

Clair also reported that the siren was fixed and he had authorized Scotchman to put in a 3 phase voltage protector so that we don't burn up another motor. The costs would be less than \$500.00

Zoning: Rich said the Zoning Board was ready to submit the new zoning regulation manual. He was addressing some complaints on Bryant Rd.

Tom Tauche submitted an estimate from Garland & Sons to go into Horner's and finish the excavating and final cleanup for \$1000.

3-2-2-09 Mr. Furl moved, Mr. Miller seconded all voting yes, motion carried.

Dann said he had received a letter from Chris Meduri, Prosecutor and he working toward some resolve on the P&M issue.

Roads: Nothing

Cemetery: Nothing.

The Annual Clean up will be May 8th, 9th and 10th.

Dann brought a letter from Lynnea St. John, Historical Society requesting the trustees pay to have an old map of the township restored, the cost would be in excess of \$1000, no action was taken.

Dann said he attended a meeting with the Mayor and Principals of the schools, just an informational meeting of what is going on at the schools.

3-2-3-09 Mr. Furl moved, Mr. Miller seconded all voting yes to pay the bills pending certification.

3-2-4-09 Mr. Furl moved Mr. Miller seconded all voting yes to go into executive session to discuss pending litigation, all voting yes, meeting was adjourned at 7:50pm.

Meeting was called back to order at 8:25pm, there being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
APRIL 2, 2009**

Windham Township Trustees met in regular session on April 2, 2009 with all trustees and fiscal officer present. In attendance were: Gayle Poots, Clair Simpson, Tom Tauche and Todd Phillips.

Minutes were read and approved; all trustees received their monthly financial packets.

Safety: Clair reported that Warren Fire can get the jumpsuits for the EMS at \$100 less than what anticipated, so he will be ordering everything from Warren Fire once they come out and take measurements.

He also contacted Charlie's Garage Door repair to come out and look at the garage door, he said cost to repair would be approximately \$200.

He also requested approval from the board to send Jim Starkey, medic to recertification class, ACLS at Robinson Memorial for \$200.

4-1-1-09 Mr. Furl moved, Mr. Miller seconded all voting yes for expenditure.

Gayle Poots from Zoning Board, presented the board with a copy of the new zoning regulation manual, the Zoning Board adopted at their last meeting of 3-19-09, the board will review and discuss at the next meeting.

Discussed the cleanup on the Horner property, looks good.

Roads; Nothing

Cemetery: Nothing

4-1-2-09 Mr. Furl moved, Mr. Miller seconded to pay the bills pending certification.

4-2-3-09 Mr. Furl moved, Mr. Miller seconded all voting yes to go into executive session to discuss pending litigation, meeting adjourned at 7:30pm.

Meeting was called back to order at 8:10pm, there being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
APRIL 16, 2009**

Windham Township Trustees met in regular session on April 16th with all trustees and fiscal officer present. In attendance were: Todd Phillips, Tom Tauche, Rich Gano, Gayle Poots, Denise Bly and Gary Kirkendale.

Minutes were read and approved.

Guests; Gary Kirkendale, Hopkins Rd resident wanted to discuss a water problem they were having on Hopkins and requested someone come out and look at it see if there was a way to eliminate the water. Rich will go out and take a look at it.

Zoning; Rich turned over a check for \$21.60 for zoning fees received. Rich also gave a report on some of the properties he has been addressing that have some violations.

Safety; Clair reported that 2815 has a leak and he was going to call someone to take a look at it. It was also discussed about the maintenance rotation of vehicles. He will be taking the tanker to TL for service. Discussed getting the dry hydrants in this year, Rich will get the information back out and look at what the cost was and have it for the next meeting.

Gayle Poots was present to go over the new zoning regulation manual, The board addressed some of their concerns and as did some of the guests, after a lengthy discussion it was decided that the board would need a few more weeks to go over the resolution before the public meeting.

4-2-1-09 Mr. Furl moved, Mr. Miller seconded all voting yes to pay the bills pending certification.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
MAY 14, 2009**

Windham Township Trustees met in regular session on May 14, 2009 with all trustees and fiscal officer in attendance (Mr. Furl was late). In attendance were Todd Phillips, Thom & Linda Griswold, Denise Bly, Rich Gano, Clair Simpson, Tom Tauche, Jim Starkey, Mr. & Mrs. Kitlinger, Patricia Quick, Jess Wirick, and Mark Ellerhorst.

Minutes were read and approved; all trustees received their monthly financial packet.

Guests; Mark Ellerhorst presented renewal quote for insurance through OTARMA for the township, cost for the following year will be \$4855.00.

Safety; Clair had nothing to report.

Rich said he had contacted Pipelines Inc. and the cost for the dry hydrants will run approximately \$642.00 each. He has contacted several land owners and was looking for more, but would like to put 5 in place. 5-1-1-09 Mr. Miller moved, Mr. Timmons seconded to approve \$4000 to be appropriated for the dry hydrants, all voting yes motion carried.

Fiscal Officer reported squad payment was due on 6-1-09, due to pending litigation and Village's intent to withdraw from the district the board considers just paying off the squad at a cost of \$85,755.38.

5-1-2-09 Mr. Miller moved, Mr. Timmons seconded all voting yes, to pay the squad off and motion carried

Zoning: Dann opened the discussion to the public after explaining that the new resolution has been submitted to the board and the board has yet to approve same, it is up for discussion and much further review prior to the public hearing. He also noted he would like to see a purpose clause inserted into the opening statement of the new zoning regulations. There was lengthy discussion and the guests expressed their concerns in regards to the proposed changes. It was also requested we just amend the current regulations opposed to rewriting the entire manual.

5-1-3-09 Mr. Furl moved and Mr. Miller seconded that Section 2-V (Nuisance Section) be deleted completely from the amendment, all voting yes motion carried. After several hours of discussion the board moved on to other matters.

The prosecutor also sent a copy of the procedure for removing buildings, this would be in reference to the building which is owned by Donna Thorpe on Parkman Rd, and the board will review the information and discuss it at the next meeting

Roads; Rich said he had a quote to chip and seal Werger Rd for approximately \$13,000.00, but due to the Frazier Road project this year, no action was taken, but the Board will consider this for a future project.

Cemetery: The village will be handling the Memorial Day festivities and Kelly Meszaros will be the contact for the village. She has contacted Kathleen Chandler as the speaker.

5-1-4-09 Mr. Furl moved, Mr. Miller seconded all voting yes to pay the bills pending certification of fiscal officer.

There being no further business meeting was adjourned at 9:55pm.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Office

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
MAY 21, 2009**

Windham Township Trustees met in regular session on May 21, 2009 with all trustees and fiscal officer present. In attendance were: Todd and Sheila Phillips, Thom and Linda Griswold, Clair Simpson and Jim Starkey.

Minutes were read and approved.

Safety: Clair reported 2812 was at Kepich getting some repair work done, approximate cost to be around \$1200.00

Fiscal Officer requested an \$80,000.00 transfer from Fund 2111 Investment to primary to cover expenses. 5-2-1-09 Mr. Furl moved, Mr. Miller seconded all voting yes, motion carried.

Zoning: Discussed proposed zoning amendments and took comments from the public.

5-2-2-09 Portage County Twp. Association requested a resolution be passed to appoint a representative to the Portage County 911 Technical Advisory Committee, recommendation of Larry Solak. Mr. Furl moved Mr. Miller seconded all voting yes, motion carried.

Cemetery: Nothing to report, Memorial Day preparations are all in place.

5-2-3-09 Mr. Furl moved Mr. Miller seconded to pay the bills pending certification, motion carried.

5-2-4-09 Mr. Furl moved to go into executive session to discuss pending litigation, Mr. Miller seconded all voting yes, motion carried, meeting adjourned to executive session at 8:10pm.

Meeting was called back to order at 9pm there being no further business meeting was adjourned.

\_\_\_\_\_  
Dann Timmons, Chairman

\_\_\_\_\_  
Jayme Neikirk, Fiscal Officer

---

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
MAY 30, 2009**

Windham Township Trustees met in special session on May 30, 2009 at 9am with all trustees in attendance to discuss pending litigation. In attendance were: Rob Donham, Rachael Barrett and Linda Rininger.

5-3-1-09 Mr. Furl moved Mr. Miller seconded to adjourn to executive session to discuss pending litigation, motion carried. Rob Donham, Rachael Barrett and Linda Rininger were invited to executive session.

At 10:17am meeting was called back to order, with no action taken, meeting was adjourned.

---

Dann Timmons, Chairman

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
JUNE 4, 2009**

Windham Township Trustees met in regular session on June 4, 2009 with all trustees and fiscal officer present. In attendance were; Thom & Linda Griswold, Todd Phillips, Tom Tauche, Patricia Quick, Mr. Kitlinger, Clair Simpson, Rich Gano and Denise Bly.

Minutes were read and approved; all trustees received their monthly financial packets.

Safety: Electric pole moved to the Township Green for the carnival.

Rich reported he is working on the final preparations for the dry hydrants, and found another location on Shanks Rd. He also inquired about a land agreement to be signed with the land owners. He will be contacting Chris Meduri on drawing something up.

Dann reported that the Village has filed an amended complaint against the township; they have removed the trustees as individuals and added the fiscal officer to be named in the complaint.

Zoning: Lengthy discussion on the proposed zoning amendments.

Dann reported a final agreement proposal has been drawn up for the Horner case, but needs to be looked at further to protect the township that it will not end up in the shape again.

Dann also reported that Mr. Bilger has agreed that P&M can clean out the creek as long as they acquire all the proper permits.

Roads; Nothing

Cemetery: Howard reported that Rich is doing some comparison costs with other townships as to how their fees compare to ours.

6-1-1-09 Resolution to start procedure under R.C. 505.86 to remove building located at 9714 Parkman Rd.

6-1-2-09 Mr. Furl moved Mr. Miller seconded all voting yes to pay the bills pending certification.

There being no further business meeting was adjourned

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer.



**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
JUNE 18, 2009**

Windham Township Trustees met in special session on June 18, 2009 at 6:30pm to open bids for Frazier Road Project, with all trustees and Fiscal Officer in attendance.

1 Bid was received from Ronyak Brothers for \$62, 666.20.

6-2-1-09 Mr. Furl moved, Mr. Miller seconded to accept the bid from Ronyak Brothers all voting yes motion carried.

There being no further business for special meeting was adjourned.

Regular meeting of Windham Township was called order with all trustees and fiscal officer present. In attendance were: Todd Phillips, Tom Tauche, Clair Simpson, Rich Gano, Jess Wirick, Rob Donham, Rachael Barrett and Linda Rininger.

Minutes were read and approved.

Safety: Rob Donham addressed the board to comment on the recent proposal submitted by the village. After listening to his comments the matter was tabled due to the fact trustees Miller and Furl had just received their copy and had not read it.

Clair submitted the following members are added to the roster as reserves; Nick Nicolosi, Justin Martin, Lydia Berzonsky, Andrew Yenulonis, Jeffrey Drewette, Steve Hessler and Mike Whittaker. Board approved roster changes.

Rich spoke to the board in reference to the meeting on June 5th with regards to the arsenal contract. He reported several other fire departments and Community EMS were in attendance to discuss mutual aid procedures. There were questions in regards to billing issues that were not answered and access which would indicate there needs to be follow up on this contract. Dann also reported that he had not yet received the signed copies back from Mayor Donham with the arsenal personnel signatures.

Dann reported he spoke with Donna Thorpe's daughter and she said her Mother is slowly improving. She will be filing for guardianship and she is working with Dominion and the insurance company to get the dwelling torn down. She was going to get a hold of Dominion and have them contact Dann as to the status.

Zoning: The Horner case is proceeding and waiting for the final entry from the prosecutor.

Rich turned over \$140 to the fiscal officer from zoning fees.

Life Force sent an addendum to billing service agreement, which will allow Life Force to pursue residents for payment of they fail to provide them with necessary information to bill their insurance or they do not respond to attempts to obtain their insurance. The resident will receive a monthly statement until they respond to the request for insurance authorization.

6-2-2-09 Mr. Furl moved Mr. Miller seconded all voting yes to approve the addendum, motion carried.

Fiscal Officer requested the Public Hearing on the 2010 proposed annual budget be set for 6:30pm prior to regular meeting on July 2nd at 6:30pm, board approved.

Howard reported we have been having a problem lending out the tables and chairs from the town hall, we

are missing chairs and table and maybe we should restrict lending them out to township residents only.  
6-2-3-09 Mr. Furl moved, Mr. Miller seconded all voting yes, that the table and chairs will be lent out to Windham Township Residents only all voting yes, motion carried.

6-2-4-09 Mr. Furl moved Mr. Miller seconded all voting yes to pay the bills pending certification; motion carried

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
JULY 2, 2009**

Windham Township Trustee met in special session on July 2, 2009 at 6:30pm for Public Hearing on the Proposed Budget for 2010. All Trustees and Fiscal Officer were present. In attendance were Gary Phillips and Todd Phillips.

Proposed Budget discussed and no comments from the public.

Meeting was adjourned at 7pm.

Regular Meeting of Windham Township was called to order at 7pm, with all trustees and fiscal officer present. In attendance were: Todd Phillips, Gary Phillips, Clair Simpson, Rich Gano, Tom Tauche, Denise Bly, Patricia Quick, Jason Kosar and Mr. Kitlinger.

Minutes were read and approved; all trustees received their monthly financial packets.

Guest: Jason Kosar came to the board to see if there was anything we could do to assist, having a problem with his neighbor in regards to water, apparently the beavers have built a dam in the waterway and he now has a large water problem on his property. He has gone to Water and Soil, Small Claims Court where the case was dismissed. Mr. Timmons explained to him that this is a civil matter and there was nothing the board could do, since it is off the roadway and on private property.

7-1-1-09 Mr. Furl moved Mr. Miller seconded to approve the proposed budget for 2010, all voting yes motion carried.

7-1-2-09 Mr. Furl moved Mr. Miller seconded to amend appropriations from \$1, 286,374.00 to \$1,315,874.00 and increase of \$29,500.00 received for fund 4401, all voting yes motion carried.

Safety: Clair had nothing to report. Rich reported that all the pipes were in for the dry hydrants and he hopes to get started on them within the next few weeks.

Zoning: Discussion on proposed Zoning Amendments.

Roads; Rich said he received the notice to proceed from OPWC, he thought possibly Ronyak will start sometime in August.

Cemetery:

7-1-3-09 Board approved Eckman Tree removal to remove two dead tress from the north side of the cemetery at a cost of \$650.00 Mr. Furl moved Mr. Miller seconded all voting yes.

Rich said he was getting quotes on putting the roads in at the new cemetery.

Rich also reported that he spoke with the Insurance Company and they will be removing the Thorpe property on Parkman Rd. next week.

7-1-4-09 Mr. Furl moved Mr. Miller seconded all voting yes to pay the bills pending certification.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
JULY 16, 2009**

Windham Township Trustees met in regular session on July 16, 2009 with all trustees and fiscal officer present. In attendance were: Clair Simpson, Rich Gano, Denise Bly, Tom Tauche, Gary Phillips, Todd Phillips and Patricia Quick.

Minutes were read and approved.

Safety: Clair reported the Fire District was awarded a \$7000.00 grant for EMS supplies and Training for 2009/2010 year.

The Operating Levy that is due to expire this year was discussed and the board decided to put the 1ml replacement levy on the ballot;

7-2-1-09 Mr. Furl moved, Mr. Miller seconded to put a 1 ml replacement levy on the ballot for the Windham Township Fire District for operating revenues. All voting yes, motion carried.

Mr. Timmons reported he received information form Life Force that FTC is requiring a policy to be in place for identity theft procedures. He will go over the information have something for the August meeting.

Zoning: Zoning Amendments were discussed. There was also discussion on the proper procedures on changing zoning as far as the public hearings; the prosecutor will be contacted for proper procedures.

Roads: Rich reported someone stole the Frazier Road sign and he has ordered a replacement. He also has not heard anything from Ronyak as to when they are going to start.

Rich also said he found a permission form for landowners to sign when placing a dry hydrant on their properties.

Cemetery: The trees have been taken down at the cemetery. Brian said Mr. Eckman said he can remove the stumps and reseed at a cost of \$225.00, board approved the expenditure.

Howard said he met with Bill Isler at the new cemetery to discuss the placement of trees.

7-2-2-09 Mr. Furl moved, Mr. Miller seconded all voting yes, to pay the bills pending certification.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
AUGUST 6, 2009**

Windham Township Trustees met in regular session on Aug. 6, 2009 with all trustees and fiscal officer in attendance. There were approximately 30 people in attendance.

Minutes were read approved and all trustees received their monthly financial packets.

Guests; Maurice Hankins addressed the board asking them to reconsider the proposal of creating a joint Fire District. The board received further comments from the floor and Kelly Meszaros requested the board meet with the village council to discuss the issue further. The board agreed and a meeting will be set up for a later date. The Mayor Robert Donham said if the board would agree to create a joint fire district they would dismiss the lawsuit against the township.

Safety: Dann said the dry hydrants were in and operational at Miller and Williams. Clair was not yet at the meeting for other Safety issues.

Zoning: Dann had put together a packet of the some of the recommendations that had been discussed over the last couple of months to send back to the Zoning Board to review.

Rich was not in attendance but had left some notes that he had been in contact with Dominion and the Attorney representing the insurance company on the Thorpe property. Apparently the Insurance Company is suing Dominion and this is the hold up on the demolition. Dann will review the correspondence that Rich had received from Dominion.

Cemetery: Continuing to extend F section, the lot pins have been weed killed and painted orange for the winter. We have had 19 funerals so far this year.

Roads; 3 Quote were received to seal Bryant Rd: Portage County Engineers; \$2890.00, Cardinal Asphalt: \$6,895.00 and Hard Labor: \$1800.00

8-1-1-09 Mr. Furl moved, Mr. Miller seconded to use Hard Labor at a cost of \$1800.00 all voting yes motion carried.

Rich also noted road grits are in approximately 45 ton and we have acquisitioned an additional 75 ton of salt at a cost of \$54.01 per ton delivered if needed.

Safety: Clair requested to send 1 member to intermediate EMT Training at a cost of \$700 sand another one to Basic EMT for \$650.00 at RMH.

8-1-2-09 Mr. Furl moved, Mr. Miller seconded to approve the expenditure, all voting yes motion carried.

8-1-3-09 Mr. Furl moved Mr. Miller seconded all voting yes to pay the bills pending certification

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

---

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
AUGUST 13, 2009**

Windham Township Trustees met in special session on Aug. 13th at 7pm with all trustees and fiscal officer in attendance.

In attendance were: Councilpersons; Kelly Meszaros, Linda Ringer and Scott Garrett.

8-2-1-09 Mr. Furl moved and Mr. Miller seconded to go into executive session to discuss pending litigation, all voting yes, meeting was adjourned to executive session, listed council persons were to requested to attend executive session.

Meeting was called back to order at 10:25 pm, with no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
AUGUST 20, 2009**

Windham Township Trustees met in regular session on Aug. 20, 2009 with all trustees present, Fiscal Officer late, Brian Miller will be taking the minutes. In attendance were: Denise Bly, Todd Phillips, Scott Garrett, Kelly Meszaros, Gayle Poots, Thom Griswold, Rich Gano and Linda Rininger.

Safety: Clair submitted a written report as he had to leave due to weather conditions, no action taken at this time.

Rich Gano reported they had installed another dry hydrant at Willow Lake and he has enough material for two more.

Rich also reported that the Fire Station was in need of a new 3 ton unit Air Conditioner and furnace; he had received an estimate of \$5128.00 from J&R Heating. No action was taken at this time and decided to get a few other bids.

Zoning: Rich turned over \$40.00 in fees collected to the fiscal officer.

Discussed the Thorpe property on Parkman Rd, it was decided to proceed with the next step which would be to have the prosecutor get a search warrant to investigate the situation.

8-2-1-09 Mr. Furl moved, Mr. Miller seconded all voting yes, motion carried.

Status of the Horner case: Portage Title will be cutting three checks; Township, Courts and Horner's. We will need to get all our accounting to the prosecutor and he will be drawing up an agreement for the Horner's with language that will assure that they will maintain the property under the agreement and he will then dismiss the case.

Gayle Poots: Zoning Board wanted to know what the next step was in the zoning resolution process.

Dann said that Lynnea St.John had asked to use the township Greens for the Bicentennial and the board approved same, so he contacted Mark Ellerhorst about the insurance and he was advised that we could add the Bicentennial Committee to our insurance at no further cost.

8-2-2-09 Mr. Furl moved, Mr. Miller seconded all voting yes, motion carried, to add committee to the insurance.

8-2-3-09 Mr. Furl moved, Mr. Miller seconded all voting yes to pay the bills pending certification.

8-2-4-09 Mr. Furl moved to go into executive session to discuss pending litigation, all voting yes, and motion carried. Linda Rininger, Scott Garrett and Kelly Meszaros, from the Village of Windham were asked to attend. Meeting was adjourned at 7: 50pm to executive session.

Meeting was called back to order at 9:20pm and there being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

---

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
AUGUST 27, 2009**

Windham Township Trustees met in special session on Aug. 27th at 6pm with all trustees and fiscal officer in attendance.

In attendance were: Councilpersons; Kelly Meszaros, Linda Ringer and Scott Garrett.

8-4-1-09 Mr. Furl moved and Mr. Miller seconded to go into executive session to discuss pending litigation, all voting yes, meeting was adjourned to executive session, listed council persons were to requested to attend executive session.

Meeting was called back to order at 8pm with no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer



**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
SEPTEMBER 9, 2009**

Windham Township Trustees met in regular session on Sept. 9, 2009 with all trustees and fiscal officer present. In attendance were; Rich Gano, Clair Simpson, Todd Phillips, Thom Griswold, Denise Bly, Tom Tauche, Kelly Meszaros, Linda Rininger and Scott Garrett.

Minutes were read and approved; All trustees received their monthly financial packets.

Safety: Clair reported he will be sending 7 people to 36 hour fire training, at Maplewood at a cost of \$2275.00.

9-1-1-09 Mr. Furl moved Mr. Miller seconded all voting to approve expenditure motion carried.

Clair also requested to purchase (2) MACS CPAP System for the squad at a total cost of \$2691.90 from Penn Care;

9-1-2-09 Mr. Furl moved Mr. Miller seconded all voting yes to approve the purchase motion carried.

Clair reported he sent 2812 to Wire Wizard and they can't find what the problem is.

Two quotes were received for the furnace and air conditioner at the fire station, one from J&R Heating and one from Eckman, Board will review the quotes and matter was tabled at this time.

A lengthy discussion over the status of the ongoing talks with the Village Committee (Kelly, Scott and Linda) in trying to draw up a contract to enter in an agreement to form a Joint Fire District.

Zoning: Rich reported that Clarence Ensinger is cleaning up his property.

Dann reported that the checks needs to be prepared for the Horner's with balance of the money the township has that will go to the Horner's, Fiscal Officer will get that to Dann.

Roads; Rich reported that the Portage County Engineers have completed the work on Gotham Road. The portage county engineers will be working on the culverts on Frazier Road and Ronyak should start the following week.

Cemetery: Nothing

9-1-3-09 Mr. Furl moved, Mr. Miller seconded all voting yes to accept the rates as determined by the Budget Commission, all voting yes motion carried.

9-1-4-09 Mr. Furl moved Mr. Miller seconded all voting yes to pay the bills pending certification, all voting yes motion carried.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
SEPTEMBER 17, 2009**

Windham Township Trustees met in regular session on Sept. 17, 2009 with all trustees and fiscal officer present. There were approximately 20 residents from the village and township in attendance.

Minutes were read and approved.

Guests: Becky Dean from Frazier Rd. addressed the board in regards to an ongoing problem on Frazier Rd. in regard to the activity on the Soinski property, the constant noise problem i.e. the discharging of high powered weapons and other dangerous ordnances with concern for the safety of the residents. She stated she has contacted ATF and the Sheriff and is told that it is a local zoning issue. Dann explained that we do not have a noise regulation in our zoning but we do have a nuisance regulation that may be utilized. . There was also a question about the portion of Frazier Rd. that is not maintained as roadway that should be addressed. Dann will contact the Sheriff and Prosecutor to look into the matter and Rich will contact the Portage County Engineers to come out and survey the property on Frazier Rd that is not maintained.

Safety; Clair reported he had to replace two speakers for 2812 from Myers equipment. He also said he would like to replace a stair chair for the squad at a cost of \$1122.00 the board took no action on this request at time.

Clair reported that the hospital has stopped replacing a lot of the EMS supplies that they used to so the cost of EMS supplies will be increasing.

He also said he is going to need more turnout gear, the 6 going through class no do not have any, it was discussed and he said they probably put something together for class purposes but will need them soon.

Zoning; Rich turned over \$117. 20 the fiscal officer for fees received. He reported the Ensinger property still in the process of cleanup.

Roads; Rich reported Frazier Rd is done, but apparently the aprons to the drives of the residents were not done as contracted, Ronyak will be contacted. Culverts are done on Gotham.

Cemetery; we have 5 foundations to date, and Rich asked Dann if there was room in the upcoming newsletter to put the rules and regulations.

9-2-1-09 Mr. Furl moved, Mr. Miller seconded all voting yes to pay the bills pending certification, motion carried

9-2-2-09

Mr. Furl moved Mr. Miller seconded to go into executive session to discuss legal matters all voting yes, motion carried meeting was adjourned at 8pm.

Meeting was called back to order at 8:10pm by chairman.

A lengthy discussion ensued on the proposed agreement for the joint fire district and questions arose over the negotiating team sent to the township by the village and exactly what their authority was and should further talks continue. Once agreeing to further talks there was a disagreement as to whom the board would meet with.

9-2-3-09 Mr. Furl moved Mr. Miller seconded to go into executive session to discuss pending litigation, inviting councilpersons Kelly Meszaros, Linda Rininger, Scott Garrett and Mayor Rob Donham. Chair requested roll call: Howard; yes, Brian: Dann; No

Motion carried and meeting was adjourned to executive session at 8:40pm.

Meeting was called to order at 9:50pm by Chair.

9-2-4-09 Mr. Timmons moved to accept the proposed agreement for a joint fire district as received and be sent back to the village consideration, Mr. Furl seconded , Chair requested roll; Howard: Yes, Brian: Yes, Dann; Yes Motion carried.

Brian said he would be out town for next meeting, it was decided to change October meetings to Oct 8th and Oct. 22nd.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
SEPTEMBER 22, 2009**

Windham Township Trustees met in special session at Windham Village Council Chambers 9621 East Center St. at 7:15pm with all trustees and fiscal officer present.

9-3-1-09 Mr. Furl moved to enter into a joint resolution with the Village of Windham for the creation and operations of the WVFD Joint Fire District, Mr. Miller seconded.

Chair called for roll:

Howard Furl:           Yes  
Brian Miller:           Yes  
Dann Timmons:        Yes

Motion carried.

Meeting was adjourned.

\_\_\_\_\_  
Dann Timmons, Chairman

\_\_\_\_\_  
Jayme Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
OCTOBER 8, 2009**

Windham Township Trustees met in regular session on Oct. 8, 2009 with all trustees and fiscal officer present. Approximately 15 people were in attendance.

Minutes were read and approved; all trustees received their monthly financial packets.

Guests; Jesse Wirick distributed a letter he wished to be introduced into the minutes, see attached. The content of the letter was to ask the trustees to hold off making any appointments to the Joint Fire District Board until after the election. He had no further comment other than the letter. Dann said that the Village did not make their appointment so there really wasn't any urgency for us to make our appointment at this time, but did indicate that an informal board will have to be established prior to the first of the year to get things set up for the district.

Safety: Clair said he had a list of items that he needs at the FD including boots, gloves, hoods and suspenders, a cost of \$930.62. He also said he had taken 2815 to wizards for the electrical problem. There was also discussion on the furnace replacement at the fire station. Dann was going to get a hold of Rob to see how we are going to deal with the financial aspect of running the fire department until the 1st of the year and will get back to Clair on the purchases.

Dann also received the entry for proper dismissal entry of the pending lawsuit.

Zoning: Discussed the procedure for obtaining the search warrant for the Thorpe property on Parkman Rd., he will take care of this when he goes to the court house.

There was also further discussion on the unmaintained portion of Frazier Rd and possibly vacating it, will be seeking a legal opinion on this through the prosecutor. Dann also said the prosecutor was looking into some other options in regards to the problem at Soinski's.

The Horner case is ready to be dismissed, the financial portion is complete and the dismissal entry has been signed.

Roads; Rich said the residents on Frazier were satisfied with the aprons to their driveways with the 304 down, Rich said he replaced the Welcome to Windham Township sign that was stolen.

Cemetery; There was discussion on what the liability to the township is on damaged stones, we were notified that someone's stone had been damaged by an unknown person, will be looking into this further for clarification. Rich said Kelly from Portage Marble was going to come out and look at the stone and what the cost is to repair. Rich also gave a copy of the police report for the 2 stones that were damaged in the cemetery by a vehicle and driver verified.

Rich also requested to have Brian McManus come out and give a quote to put forms in for curbs at the turns on E Section on the North and South sides.

Dann said the Newsletter has gone to the printer, The Business Works.

10-1-1-09 Clerk requested fund transfer, Investment to Primary; 2111- \$123,227.20  
Investment to Primary; 2191- \$54,586.99

Mr. Furl moved, Mr. Miller seconded all voting yes, motion carried.

10-1-2-09 Mr. Furl moved, Mr. Miller second all voting yes, to pay the bills pending certification, motion carried.

There being no further business meeting was adjourned.

\_\_\_\_\_  
Dann Timmons, Chairman

\_\_\_\_\_  
Jayme Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
OCTOBER 22, 2009**

Windham Township Trustees met in regular session on Oct. 2, 2009 at 7pm with all trustees and fiscal officer present. In attendance were: Clair Simpson, Rich Gano , Todd Phillips, Jesse Wirick and Tom Tauche.

Minutes were read and approved.

Clair submitted a list of equipment that was needed, boots, gloves, helmets, coats and suspenders. Total cost for the items \$6735.10 from Warren Fire. Dann said he spoke with Rob about this and he agreed that we should go ahead with the purchases.

10-2-1-09 Mr. Furl moved, Mr. Miller seconded all voting yes on the expenditure, motion carried.

There was also discussion on the furnace and Dann will get the quotes over to the Mayor to see what they want to do.

Dann said he had also spoke to Rob about getting the temporary board in place so that ground work can be started for the joint fire district, The foundation work needs to be started as soon as possible and the village will be appointing their representative at their meeting so he recommended we do as well.

10-2-2-09 Mr. Furl nominated Dann Timmons to represent the board, Mr. Miller seconded. Mr. Furl and Mr. Miller voting yes, with Mr. Timmons abstaining, motion carried.

There was discussion on the resident representative to be appointed by the board; only one person of interest had submitted anything to the board to be considered. The board decided to put an ad in the paper to advertise for any interested parties to submit something in writing.

Dann will write up something for the Villager to endorse the fire levy. Dann said he also checked the court website today and the lawsuit has not yet been dismissed.

Dann also said that Robert Taft would also like to donate a training defibulator to the fire department, Rich will talk to him, as there was a question as to whether he could purchase and give it or we may have to purchase and he will reimburse.

Zoning; Rich said he has been trying to find out who was the chairman of the Zoning Board of Appeals to make arrangements to get a meeting set up for the variance request on Liberty St, He finally spoke with Gerry DeYoung and he will be the chairman and get things underway.

He also said he spoke with a company that is suppose to taking down the Thorpe Building on the 29th, but he also spoke with the gas company who said they were coming out to do inspections on the 29th so unknown what is actually going to take place.

Dann said the Prosecutor is going to try and set up a meeting in November with Soinski, Nelson Township trustees and us, he will let us know.

There was also discussion on a few other properties that Rich had been addressing.

Cemetery: Rich said Portage Marble had been out and looked at the damaged stones and said it would cost approximately \$250 to repair. Dann was going to get the report and cost estimate to give to the prosecutor to give to probation, so restitution could be put into the sentencing.

Footers were put in today.

10-2-3-09 Mr. Furl moved Mr. Miller seconded all voting yes to pay the bills pending certification. Motion carried

There being no further business meeting was adjourned.

\_\_\_\_\_  
Dann Timmons, Chairman

\_\_\_\_\_  
Jayme Neikirk, Fiscal Officer



**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
NOVEMBER 5, 2009**

Windham Township Trustees met in regular session with Trustees, Miller, Furl and Fiscal Officer present. In attendance were Tom Tauche, Clair Simpson, Todd Phillips, Denise Bly and Jessie Wirick.

Minutes were read and approved, trustees received their monthly financial packets.

Safety: Clair had nothing to report.

Zoning: Rich was not present, nothing for zoning

Roads; All OK, Brian mentioned one of the drives on Frazier looked as though it may need a little more work at Bakers, will let Ricj know.

Cemetery: Howard said Bill Isler is getting ready to plant the 5 memorial trees, will be 5 different kinds of Maples

11-1-1-09 Mr. Furl moved Mr. Miller seconded to [ay the bills pending certification all voting yes motion carried.

11-1-2-09 Mr. Furl moved, Mr. Miller seconded to go into executive session to discuss personnel, all voting yes, motion carried, meeting adjourned to executive session at 7:20pm.

At 7:28pm Mr. Miller called the meeting back to order.

Mr. Furl moved to appoint Ronald Kilgore as the township representative to the W.V.F.D. Joint Fire District Board, Mr. Miller seconded all voting yes, motion carried.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
NOVEMBER 19, 2009**

Windham Township Trustees met in regular session on Nov. 19, 2009 with all trustees and fiscal officer present. In attendance; Clair Simpson, Rich Gano, Todd Phillips, Denise Bly, Howard Hill, Jess Wirick, Mr. & Mrs. Ryan McLean.

Minutes were read and approved.

Guests; Mr. McLean addressed the board in reference to concerns he had on the new construction on Wadsworth Rd. Apparently there is some question as to the use being commercial when it is all zoned residential. Rich explained to him what permits were obtained and the owner stated this was not for commercial use, but Rich will keep an eye on the property for prohibited use under the zoning regulations.

Safety: Clair reported he needed to purchase two halogen tools, replacing broken pry bars, he spoke with Safety Committee and they advised it was ok to purchase. The cost will be 385.98 from Fox International, board approved purchase.

2815 will be going to Wire Wizard for repair and 2812 went to Kepich for a recall.

Dann gave an update on the status of the W.V.F.D. Joint Fire District after the first meeting.

Dann brought up this issue of the furnace replacement and said he had spoke to Rob about it and they both decided it had to be done, the 2 quotes received: one from Eckman and one from J&R Heating were discussed.

11-2-1-09 Mr. Furl moved Mr. Miller seconded to have Eckman do the work at a cost of \$5000.00 Furl: yes Miller: yes Timmons: abstained Motion carried.

Zoning: Rich said he had turned over the variance application to the Zoning Board of Appeals, Dann said the Gerry DeYoung had stopped by to see him with it and the application was not completed so he was taking it back to Kim Wilson to complete.

Rich said he will be sending out some letter to some of the residence he has spoken to in regards to unlicensed vehicles.

Rich turned over \$36.40 for fees received to the fiscal officer.

Cemetery; Rich said nothing, had a busy month with 7 funerals already and all the equipment is ready for the winter.

Roads: Nothing, Brian explained to Rich which drive he would like him to take a look at on Frazier Rd, maybe a half ton of 304 should take care of it.

11-2-2-09 Mr. Furl moved Mr. Miller seconded all voting yes to pay the bills pending certification, motion carried.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
DECEMBER 9, 2009**

Windham Township Trustee met in regular session on Dec. 3, 2009 with all trustees and fiscal officer present. In attendance were: Clair Simpson, Rich Gano, Denise Bly, Todd Phillips, Tom Tauche and Jesse Wirick.

Minutes were read and approved and all trustees received their monthly financial packets.

Safety: Clair reported all electrical repairs have been made on 2815. He advised the roof is still leaking and he is going to have Tom go up and look at it. The furnace is in, they finished up today. They are looking into process for fuel tanks to be placed at the fire station; they will need to get the information to the Joint Fire District Board.

Dann gave an update on the last meeting of the W.V.F.D. Joint Fire District Board meeting.

Zoning: Rich reported Alvin Pridemore requested a building permit for a house. Rich also reported e had several letter to go out to residents reference unlicensed vehicles.

Dann said he had reviewed the correspondence from the Portage Planning Commission, they were requesting that entities donate some of their surplus TA hours for updating the Subdivision Regulations for the county, we had 30 hours that we would loose at the end of the year if not used.

12-1-1-09 Mr. Furl moved Mr. Miller seconded to donate 30 hours to Po.Co. Planning Commission all voting yes, motion carried.

Rich also reported that a resident on Geneva Dr. had requested information on putting up an agricultural building to house a horse, Dann will check with the prosecutor.

Roads; Nothing

Cemetery: Nothing

Dann requested we change our next meeting date closer to the end of the month, it is tentatively scheduled for the 28th, Dann will need to check his schedule to confirm.

12-1-2-09 Mr. Furl moved, Mr. Miller seconded all voting yes to pay the bills pending certification, motion carried..

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayne Neikirk, Fiscal Officer

**RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
DECEMBER 28, 2009**

Windham Township Trustees met in regular session on December 29, 2009 with all trustees and fiscal officer present. In attendance: Jesse Wirick, Denise Bly, Rich Gano and Al Pridemore.

Minutes were read and approved.

Safety: Clair was not present; Rich reported that the leaking roof problem at the fire station needs to be addressed. Jesse said he will go up and look at it as soon as the snow melts.

The furnace and AC was installed at the fire station and apparently whoever contacted Eckman to do the job told him to go with the upgrades, which he billed for, the additional cost of \$650.00 that was not approved.

12-2-1-09 Mr. Furl moved, Mr. Miller seconded all voting yes, to approve the additional cost for the furnace and air conditioner, motion carried.

Dann reported the organizational meeting for the joint fire district will be Jan. 14, 2009.

Zoning: Dann said he spoke to Prosecutor in ref to the horse barn on Geneva and there isn't really anything we can do to stop it. Rich said he will be sending letters out certified mail, since he had only 1 respond to the first mailing.

Roads:

Brain said he had received a complaint about someone removing a gate and Silica and Shanks Rd. This is not a road that is accessed by the public apparently. Trustees signed road certification for the Portage County Engineers 9.3 miles.

Cemetery: Howard gave a check for \$706.00 a donation on behalf of the American Legion to the township to cover the cost of the 5 trees planted at the new cemetery in memory of the Vietnam veterans.

12-2-2-09 Mr. Furl moved, Mr. Miller seconded that trustees will be compensated monthly at the maximum monthly salary, all voting yes, motion carried.

12-2-3-09 Mr. Furl moved, Mr. Miller seconded all voting yes that the township will provide for Health Care Reimbursement of \$6500.00 per year, motion carried.

Howard requested we also appoint someone to the RABB Board , Health Dept. Advisory Board as these were the meeting he attended a reminder it is important that at least 1 trustee attend the Portage County Twp Association meetings.

12-2-4-09 Mr. Furl moved, Mr. Miller seconded to pay the bills pending certification.

There being no further business meeting was adjourned.

---

Dann Timmons, Chairman

---

Jayme Neikirk, Fiscal Officer